EXPRESSION PREPARATORY ACADEMY

STUDENT AND FAMILY HANDBOOK

2026-2027

"In their hearts humans plan their course, but the LORD establishes their steps." – Proverbs 16:9

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Section I: Welcome to Expression Prep Schools

"Train up a child in the way he should go, and when he is old he will not depart from it."
– Proverbs 22:6

"Whatever you do, work heartily, as for the Lord and not for men."
– Colossians 3:23

"The fear of the Lord is the beginning of wisdom."
– Proverbs 9:10

Welcome from the CEO of Schools

Dear Expression Prep Family,

Welcome to Expression Prep Schools! We are honored that you have entrusted us with one of God's greatest gifts: your child.

Education is far more than preparing students for college or careers. It is the intentional shaping of hearts, minds, character, and purpose. At Expression Prep Schools, we believe every student has been uniquely created by God with gifts, talents, and a calling that extends far beyond the classroom.

Our mission is to partner with families in developing students spiritually, academically, physically, socially, and emotionally so they may confidently fulfill God's purpose for their lives.

As a ministry of Christian education, we view every classroom, athletic field, chapel service, performance, and conversation as an opportunity to disciple young people. We seek excellence because excellence honors God. We pursue truth because Christ is Truth. We cultivate leadership because the Kingdom of God advances through servant leaders.

Education without Christ may produce knowledge, but Christian education seeks wisdom. Our prayer is that every student who walks across our campus will leave knowing Jesus more deeply, loving others more genuinely, and serving the world more faithfully.

Thank you for becoming part of the Expression Prep family. We look forward to partnering with you in raising the next generation of Christian leaders.

In Christ, Stephanie Scragg, CEO of Schools

Our Story

Expression Prep Schools was founded upon a simple but powerful conviction: education is discipleship.

Born from the ministry of Expression Church, Expression Prep Schools exists because we believe the local church and Christian families share the responsibility of preparing young people to influence culture for Jesus Christ.

Our school was established to provide families with an educational environment where biblical truth is not merely taught in Bible class but integrated into every subject, every activity, every relationship, and every decision.

From mathematics to music, from science to athletics, from history to leadership, every discipline ultimately reveals the creativity, order, wisdom, and majesty of our Creator.

We believe education should never force students to choose between intellectual excellence and biblical faithfulness. Instead, we prepare students to confidently engage universities, careers, athletics,

business, government, ministry, and culture with both academic excellence and unwavering biblical conviction.

Mission Statement

Expression Prep Schools exists to glorify God by partnering with Christian families to educate, disciple, equip, and develop students who pursue biblical truth, academic excellence, servant leadership, and lifelong Kingdom impact.

Vision Statement

Our vision is to develop Christ-centered leaders who transform their homes, churches, communities, professions, and nations through biblical wisdom, academic excellence, courageous faith, and servant leadership. We desire every graduate to become spiritually mature, academically prepared, emotionally healthy, physically disciplined, financially responsible, compassionate toward others, equipped to lead, and passionate about serving Christ.

Our Core Values

Christ Above All. Jesus Christ is the foundation of everything we do, for no one can lay any foundation other than the one already laid, which is Jesus Christ, 1 Corinthians 3:11. Every policy, curriculum decision, disciplinary action, athletic competition, and educational goal begins with Christ.

Biblical Truth. The Bible is God's inspired, infallible, and authoritative Word. Scripture serves as the ultimate standard for truth, morality, wisdom, and daily living. Students are taught to evaluate every idea through the lens of Scripture.

Excellence. Excellence honors God. We pursue excellence in academics, athletics, worship, leadership, and relationships, not for personal recognition but because our work is ultimately offered to the Lord.

Honor. Every individual bears the image of God. We intentionally cultivate honor toward God, parents, teachers, coaches, staff, fellow students, and guests, demonstrated through humility, kindness, respect, integrity, and servant leadership.

Integrity. Character matters more than reputation. Integrity means choosing what is right even when no one is watching. Students are expected to demonstrate honesty in academics, athletics, relationships, and personal conduct.

Servant Leadership. Jesus redefined greatness through service. Students are encouraged to lead by serving others, putting the needs of others before themselves while using their gifts to glorify God.

Community. Christian education thrives through partnership. Healthy relationships between parents, teachers, students, pastors, coaches, and administrators create an environment where students flourish.

Our Educational Philosophy

Expression Prep Schools believes education is the intentional development of the whole person. Rather than focusing solely upon academic achievement, we intentionally cultivate growth in every area of life.

Luke 2:52 teaches that Jesus increased in wisdom, stature, favor with God, and favor with man. Likewise, we seek to develop every student intellectually, physically, spiritually, emotionally, and socially. Education should transform hearts, not merely transfer information. Knowledge without wisdom produces pride. Knowledge submitted to Christ produces servant leaders.

Biblical Worldview

A biblical worldview influences every classroom. We believe God is Creator; humanity is created in God's image; truth is absolute because God is absolute; sin separates mankind from God; Jesus Christ is the only Savior; the Holy Spirit transforms believers; Scripture provides the foundation for life; every vocation can glorify God; and education prepares students to fulfill the Great Commission. Students are encouraged to think critically while remaining anchored in biblical truth.

Statement of Faith

Expression Prep Schools affirms the historic Christian faith as revealed in the Holy Scriptures.

We believe the Bible is the inspired, infallible, and authoritative Word of God; there is one eternal God existing in three persons, Father, Son, and Holy Spirit; Jesus Christ is fully God and fully man; salvation is by grace alone through faith in Jesus Christ; the Holy Spirit indwells and empowers believers; the Church is Christ's body and His instrument for proclaiming the Gospel; and Jesus Christ will return again.

Every person is created in God's image and possesses immeasurable value, dignity, and purpose. Marriage is God's covenant between one biological man and one biological woman. God created humanity as male and female, and these two complementary sexes reflect His created order.

While we hold firmly to biblical truth, we are equally committed to treating every person with compassion, dignity, respect, and genuine Christlike love.

Our Four Pillars

Identify. Every child has gifts placed within them by God. Our responsibility is to recognize those gifts and help students discover their God-given calling.

Affirm. Students flourish when they understand who God created them to be. We intentionally encourage, mentor, and speak life into every student.

Equip. Students receive rigorous academics, biblical discipleship, leadership development, athletic opportunities, fine arts experiences, and practical life skills that prepare them for the future.

Release. The goal of Christian education is not simply graduation. The goal is launching Kingdom-minded leaders who transform the world wherever God calls them.

Partnership Between Home, Church, and School

Expression Prep Schools recognizes that parents are the primary educators of their children. The school exists as an extension of the Christian home.

Together, parents and school agree to pursue Christ above all else, maintain open communication, support biblical discipline, pray for one another, resolve conflict according to Matthew 18, model Christian character, encourage spiritual growth, and celebrate student success.

Strong schools are built upon strong partnerships. Strong partnerships are built upon trust. Trust is built through Christ-centered relationships.

Our Commitment

We commit to providing an educational environment where students are known, loved, challenged, protected, discipled, and prepared.

Our prayer is that every graduate leaves Expression Prep Schools with a vibrant relationship with Jesus Christ, a love for learning, a servant's heart, and the courage to influence the world for the Kingdom of God.

"Now to Him who is able to do immeasurably more than all we ask or imagine, to Him be glory, throughout all generations, forever and ever. Amen."

– Ephesians 3:20-21

Section II: Admissions, Enrollment, and The Expression Prep Community

"Unless the Lord builds the house, those who build it labor in vain."
– Psalm 127:1

Our Covenant Community

Expression Prep Schools is more than a school; it is a Christ-centered covenant community. We believe Christian education flourishes when students, parents, faculty, coaches, staff, pastors, and administrators are united in a shared commitment to biblical truth, academic excellence, and Christian character.

Enrollment at Expression Prep Schools represents a voluntary partnership between the school and each family. By choosing to enroll, families acknowledge their willingness to support the mission, philosophy, values, and policies outlined in this Handbook.

Our goal is not merely to educate students, but to partner with families in raising young men and women who know Christ, love others, pursue excellence, and faithfully serve God's Kingdom.

Biblical Foundation for Partnership

"These commandments that I give you today are to be on your hearts. Impress them on your children."
– Deuteronomy 6:6-7

Expression Prep Schools exists to support, not replace, the Christian home and local church. Parents remain the primary spiritual leaders of their children, while our faculty serves as partners in that calling.

Admissions Philosophy

Admission to Expression Prep Schools is based upon more than academic qualifications. We seek families who desire a Christ-centered educational environment and who are willing to actively partner with the school in developing the whole child.

Admission decisions may consider academic readiness, previous school records, student conduct history, attendance history, parent interview, student interview when appropriate, spiritual and cultural fit, available classroom space, and the school's ability to appropriately serve the student's educational needs. Acceptance into Expression Prep Schools is a privilege rather than an entitlement.

Non-Discrimination Statement

Expression Prep Schools admits qualified students without regard to race, color, or national or ethnic origin in the administration of educational policies, admissions, scholarship programs, athletics, and other school-administered programs. As a private Christian school, Expression Prep Schools reserves the right to operate in accordance with its sincerely held biblical beliefs, Statement of Faith, and Christian educational mission.

Our Educational Model

Expression Prep Schools is a Christ-centered system of schools committed to providing innovative, academically rigorous, and biblically grounded education through multiple educational models designed to meet the needs of today's families. Our schools operate in accordance with all applicable state laws and educational regulations while remaining firmly committed to our Christian mission and biblical worldview.

Expression Prep Schools operates a State of West Virginia Microschool, providing personalized, relationship-centered education through small learning communities where every student is known,

challenged, and encouraged to reach their God-given potential. Our microschool model allows for individualized instruction, flexible learning pathways, strong teacher-to-student relationships, and intentional Christian discipleship.

Expression Prep Schools also operates a Kentucky Private Christian School, providing a comprehensive Christ-centered education that integrates rigorous academics with biblical truth, leadership development, athletics, fine arts, and spiritual formation.

Although our educational models may differ by campus and state, every Expression Prep School shares the same mission: to glorify God through Christian education, to partner with families in discipling students, to pursue academic excellence, to cultivate biblical character, to develop servant leaders, and to prepare students to influence the world for the Kingdom of God.

Enrollment Requirements

Before enrollment is finalized, the following must be completed:

- Completed enrollment application
- Birth certificate
- Immunization records, or applicable exemption documentation where permitted by law
- Academic transcripts, when applicable
- Standardized testing records, if requested
- Discipline records, when requested
- Signed tuition agreement
- Signed handbook acknowledgment
- Signed Statement of Faith acknowledgment
- Emergency medical information
- Signed Chromebook Use Policy for high school students at both campuses, Appendix C
- Signed Student Covenant and Parent Covenant
- For students in the basketball program, signed Student-Athlete Public Image, Media, and Digital Conduct Policy
- For international students, signed International Student F-1 / SEVIS Compliance Handbook, Appendix G

International student-athletes relocating to the Huntington campus for the basketball program must also satisfy the enrollment paperwork required under the West Virginia Campus Appendix, including the International Student-Athlete Relocation Cost Recoupment Agreement.

Enrollment as a Partnership

Enrollment signifies agreement to support the school's mission, respect biblical standards of conduct, cooperate with faculty and administration, communicate respectfully, support classroom expectations, encourage student accountability, participate in conferences when requested, and resolve disagreements biblically. Enrollment may be denied or discontinued when this partnership no longer exists.

Parent Partnership Expectations

Healthy schools require healthy partnerships. Parents are expected to pray regularly for the school, faculty, administration, coaches, and fellow students, and to maintain respectful, timely, and honest

communication with teachers and administrators, and to support classroom expectations, discipline, and academic accountability at home.

Parents are expected to attend parent meetings, conferences, school events, and activities whenever possible, and to model grace, integrity, forgiveness, humility, and respect, since children learn far more from what adults demonstrate than what adults simply say.

Biblical Conflict Resolution

Because Expression Prep Schools is a Christian community, conflicts will be handled according to biblical principles. Whenever concerns arise, families are encouraged to follow Matthew 18: speak directly with the individual involved whenever appropriate; if the concern remains unresolved, involve the appropriate administrator; and if necessary, school leadership will review the matter and seek biblical resolution.

Gossip, social media complaints, public criticism, or divisive behavior undermine Christian unity and are inconsistent with our community values.

"Make every effort to keep the unity of the Spirit through the bond of peace."
– Ephesians 4:3

Parent Code of Conduct

Parents agree to treat faculty, staff, volunteers, officials, students, and other parents with dignity and respect; to support the school's mission publicly and privately; to avoid gossip, slander, or divisive behavior; to follow established communication procedures; to honor school policies; to demonstrate Christian sportsmanship during athletic events; and to respect the authority delegated to school personnel. Behavior that threatens the safety, unity, or mission of the school may result in limitations on campus access or, in severe cases, review of continued enrollment.

Student Commitment

Students who enroll at Expression Prep Schools agree to pursue excellence in every area of life. Students are expected to grow spiritually, respect authority, demonstrate integrity, serve others, work diligently, care for school property, encourage fellow students, and represent Christ well both on and off campus. Students are ambassadors of Expression Prep Schools at all times.

The Expression Prep Honor Code

Because we desire to honor Christ in every area of life, students agree to pursue the following commitments: I will honor God. I will honor my parents. I will honor my teachers and coaches. I will honor my classmates. I will pursue truth. I will reject dishonesty. I will demonstrate integrity. I will encourage others. I will protect the reputation of my school. I will strive for excellence. I will represent Jesus Christ with humility and grace.

Community Standards

Every member of the Expression Prep community contributes to our culture. We strive to create an environment where every student feels safe, known, valued, challenged, encouraged, supported, and loved.

Bullying, intimidation, harassment, discrimination, dishonesty, cruelty, and disrespect have no place in our community. Instead, we seek to cultivate love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, and self-control. These qualities, known as the Fruit of the Spirit, Galatians 5:22-23, are the standard toward which we encourage every student to grow.

Visitor Expectations

To maintain a safe learning environment, all visitors must enter through the main entrance, check in with the school office, and wear a visitor badge while on campus. Identification may be required. Classroom visits and student visitors require prior administrative approval. The safety of our students is one of our highest priorities.

Volunteers

We value the partnership of parents and community members who volunteer their time and talents, including with classroom activities, athletics, fine arts, field trips, special events, campus improvement projects, and parent organizations. All volunteers who work directly with students must complete applicable background checks and follow all child protection policies established by Expression Prep Schools. A parent or other person volunteering with Expression Prep Schools must complete and sign the Volunteer Services Agreement, and must satisfy the background check, training, and other requirements set out in that Agreement, before beginning any volunteer service.

Family Commitment

By enrolling at Expression Prep Schools, families affirm their desire to partner with the school in providing an education that is academically rigorous, spiritually grounded, and centered on the lordship of Jesus Christ. Together, we commit to raising a generation of students who think biblically, live faithfully, lead courageously, and serve sacrificially.

"As for me and my house, we will serve the Lord."
– Joshua 24:15

Section III: Academics

"The fear of the Lord is the beginning of wisdom, and the knowledge of the Holy One is understanding."
– Proverbs 9:10

Biblical Philosophy of Learning

At Expression Prep Schools, we believe that all truth originates with God. Therefore, education is not merely the acquisition of knowledge but the pursuit of wisdom through the lens of God's Word. Academic excellence is a form of worship. Every classroom is designed to help students think critically, communicate effectively, solve problems creatively, and lead courageously while remaining firmly grounded in biblical truth.

Academic Mission

The academic mission of Expression Prep Schools is to prepare students to develop a lifelong love of learning, pursue academic excellence, think critically from a biblical worldview, communicate with wisdom and integrity, lead with humility and courage, discover and develop their God-given gifts, prepare for college, careers, ministry, military service, entrepreneurship, or vocational training, and influence the world for the Kingdom of God.

Academic Programs

Expression Prep Schools provides a comprehensive academic program that may include Elementary School, Middle School, High School, College Dual Enrollment, Honors Courses, Advanced Coursework, Online Learning Opportunities, Personalized Learning Plans, Academic Intervention, and International Student Academic Support. Campus-specific academic offerings are outlined within the applicable campus appendices.

Academic Excellence

Faculty intentionally challenge students through rigorous instruction, critical thinking, problem solving, biblical worldview integration, project-based learning, collaborative learning, leadership opportunities, public speaking, and service learning. Students are encouraged to pursue mastery rather than minimum expectations.

Graduation Requirements

Graduation requirements are established by Expression Prep Schools in accordance with applicable state educational requirements. Students must complete all required credits established by their campus of enrollment. Students are responsible for monitoring their progress toward graduation with assistance from school administration and counselors.

Diploma Pathways

Expression Prep Schools may offer multiple diploma pathways depending upon campus and program, including a Traditional College Preparatory Diploma, an NCAA College Preparatory Track, an International Student Graduation Pathway, and a Career Readiness Pathway. Available pathways vary by campus.

NCAA Eligibility

Students interested in NCAA participation are responsible for completing approved core coursework, meeting NCAA eligibility standards, registering with the NCAA Eligibility Center, monitoring GPA requirements, and completing standardized testing requirements when applicable. The school will assist students whenever possible; however, ultimate responsibility for NCAA eligibility remains with the

student and family. Expression Prep Academy will not be responsible for any credits that do not transfer to NCAA or college from previous schools.

Course Placement

Students are placed into courses based upon academic readiness, previous coursework, assessment results, teacher recommendations, graduation requirements, and administrative review. Expression Prep Schools reserves the right to adjust student schedules when necessary to ensure academic success.

Academic Advising

Academic advising is available to assist students with graduation planning, college preparation, NCAA eligibility, career exploration, dual enrollment, scholarship opportunities, and course selection. Families are encouraged to meet regularly with school administration to ensure students remain on track toward graduation.

Homework Philosophy

Homework reinforces classroom instruction, develops responsibility, and encourages independent learning. Students are expected to complete assignments on time, submit original work, seek assistance when needed, manage time responsibly, and communicate with teachers regarding difficulties. Teachers may establish reasonable deadlines and late work procedures consistent with school policy.

Artificial Intelligence (AI)

Students are encouraged to learn how to use AI ethically, responsibly, and honestly. AI may be used when specifically authorized by the teacher. Students may not use AI to complete assignments dishonestly, generate papers presented as original work, cheat on quizzes or examinations, circumvent learning objectives, or misrepresent authorship. When AI is used with teacher approval, students may be required to disclose how it assisted their work. Misuse of AI may constitute academic dishonesty and will be addressed under the Academic Integrity Policy.

Academic Integrity

Whoever walks in integrity walks securely.

Integrity is one of the defining characteristics of an Expression Prep student. Students are expected to produce honest and original work.

Academic dishonesty includes, but is not limited to, cheating, plagiarism, unauthorized collaboration, copying assignments, using unauthorized materials during assessments, falsifying academic records, submitting another person's work, AI misuse, and altering grades or school records.

Consequences will vary according to the severity and frequency of the violation and may include loss of academic credit, assignment replacement, a parent conference, disciplinary action, suspension, loss of honors or leadership eligibility, and expulsion in cases of repeated or severe violations.

Grading Philosophy and Scale

Grades should accurately reflect student learning while encouraging continual growth. Teachers utilize multiple assessment methods to evaluate student achievement. Unless otherwise approved by administration, the grading scale is as follows. Individual campuses may utilize standards-based grading for elementary students as outlined in the applicable campus appendix.

- A: 93-100
- A-: 90-92

- B+: 87-89
- B: 84-86
- B-: 81-83
- C+: 78-80
- C: 75-77
- C-: 72-74
- D+: 70-71
- D: 67-69
- D-: 65-66
- F: Below 65

Grade Point Average, Honor Roll, and Recognition

Grade Point Average is calculated using courses designated by Expression Prep Schools. Weighted GPA calculations, honors weighting, and class rank procedures are established by campus policy and are contained within the applicable campus appendix. Academic recognition may include Honor Roll, High Honor Roll, Principal's List, Academic Letters, National Honor Society, Christian Leadership Awards, Perfect Attendance Awards, and Departmental Honors. Eligibility requirements are published by each campus.

Progress Reporting, Promotion, and Retention

Student progress is communicated through progress reports, report cards, parent conferences, digital student information systems, and teacher communication. Promotion to the next grade level is based upon academic performance, mastery of required standards, attendance, teacher recommendations, administrative review, and student readiness. When necessary, administration may recommend retention or individualized academic interventions in partnership with parents.

Standardized Testing and Learning Support

Expression Prep Schools administers standardized assessments as required by applicable laws, accrediting agencies, scholarship programs, or internal academic evaluation. Academic accommodations may be considered through an approved student support process, which may include intervention plans, academic coaching, small-group instruction, modified instructional strategies, and individualized academic monitoring. Specific accommodations require administrative approval and appropriate documentation.

Academic Probation

Students experiencing significant academic difficulty may be placed on Academic Probation. The purpose of Academic Probation is restoration, not punishment, and may include academic improvement plans, tutoring recommendations, parent conferences, progress monitoring, and modified extracurricular participation when appropriate.

Student Records

Expression Prep Schools maintains student educational records in accordance with applicable state law and, to the extent applicable to the School's programs, the Family Educational Rights and Privacy Act (FERPA). Parents and eligible students may request access to educational records according to established school procedures. Official transcripts, diplomas, and records are issued in accordance with school policies and applicable legal requirements.

Commitment to Lifelong Learning

Education does not end with graduation. Our prayer is that every graduate leaves Expression Prep Schools with a love for God, a passion for learning, the wisdom to discern truth, and the courage to faithfully pursue the calling God has placed upon their life.

"Commit your work to the Lord, and your plans will be established."
– Proverbs 16:3

Section IV: Attendance

"Let us not grow weary of doing good, for at the proper time we will reap a harvest if we do not give up."
– Galatians 6:9

Biblical Foundation and Philosophy

Faithfulness is one of the defining characteristics of Christian maturity. At Expression Prep Schools, we believe consistent attendance reflects a student's commitment to honoring God, respecting teachers, valuing education, and fulfilling personal responsibilities.

Regular attendance allows students to build meaningful relationships with teachers and classmates, participate in collaborative learning, develop consistent study habits, grow spiritually through chapel and discipleship opportunities, participate in classroom discussions and projects, maintain academic progress, and develop responsibility and self-discipline.

"Moreover, it is required of stewards that they be found faithful."
– 1 Corinthians 4:2

Attendance Expectations

Students are expected to attend school every scheduled instructional day, arrive on time, remain for the full instructional day unless properly dismissed, participate actively in classroom instruction, complete all required assignments, follow all attendance reporting procedures, and communicate honestly regarding absences. Parents and guardians are expected to support these expectations by ensuring students arrive prepared, rested, and ready to learn each day.

Attendance and Academic Achievement

As outlined in the Expression Prep Schools Attendance Policy, attendance shall account for 10 percent of a student's final grade in each course. Attendance credit may include daily presence, punctuality, classroom participation, engagement, preparedness, and timely completion of make-up work.

Excused and Unexcused Absences

Expression Prep Schools recognizes that certain circumstances require students to miss school. Examples of excused absences include personal illness, medical or dental appointments, death in the immediate family, court appearances, religious observances, approved school-sponsored activities, college visits approved in advance, family emergencies approved by administration, extended illness verified by a physician, and other circumstances approved by school administration. Documentation may be required before an absence is classified as excused.

A student is permitted no more than five excused absences per school year. Upon a student's sixth excused absence in a school year, the School will require a parent conference before any additional absence in that school year is classified as excused. At that conference, administration may request additional documentation, establish a written attendance plan, or approve continued excused status for good cause shown.

An absence may be classified as unexcused when required communication has not been received, documentation is not submitted within required timelines, the reason for the absence does not meet school policy, the student skips class, the student leaves campus without authorization, or the absence is for personal convenience without prior administrative approval, such as oversleeping, missing transportation, shopping trips, cosmetic appointments, unapproved vacations, or staying home without a valid reason.

Athletic Showcases and Non-School Activities

Expression Prep Schools strongly supports student involvement in athletics, fine arts, and extracurricular opportunities. However, non-school-sponsored activities such as AAU competitions, club sports, private showcases, private lessons, outside team practices, independent recruiting events, travel athletics, and non-school tournaments do not automatically qualify as excused absences. Families are encouraged to schedule these opportunities outside the instructional day whenever possible. Administration may review exceptional circumstances on a case-by-case basis.

Parent Communication and Medical Documentation

Parents or guardians must notify the school whenever a student is absent. Communication should include the student's name, the date or dates of absence, the reason for absence, and a parent or guardian signature if written. Parent notes must generally be submitted within three school days following the student's return. Administration reserves the right to determine whether an absence qualifies as excused.

Medical excuses should be signed by a licensed healthcare provider, include the date or dates of treatment, verify the student's inability to attend school, and be submitted within five school days whenever possible. Students experiencing chronic medical conditions may be eligible for individualized attendance accommodations as approved by administration.

Tardiness and Early Dismissals

Punctuality demonstrates respect for teachers, classmates, and the learning process. Students arriving after the designated start time must report to the school office before entering class. Repeated tardiness may result in parent notification, attendance interventions, disciplinary consequences, reduction of attendance credit, and additional administrative review.

Students leaving school before the conclusion of the instructional day must obtain administrative approval and be signed out by an authorized parent or guardian unless otherwise approved. Unapproved early departures may result in an unexcused absence for missed instructional time.

Make-Up Work

Learning remains the student's responsibility regardless of the reason for an absence. Students are expected to contact teachers regarding missed assignments, complete make-up work within established timelines, and take responsibility for missed instruction. Long-term assignments generally remain due on their originally assigned dates unless alternative arrangements have been approved.

Attendance Intervention

When attendance concerns arise, Expression Prep Schools seeks restoration before discipline, through a five-tier intervention model based on the number of unexcused absences accumulated during the school year.

Tier One, first and second unexcused absence, includes teacher monitoring, informal parent notification, and academic support.

Tier Two, third unexcused absence, requires direct, documented contact between the School and the student's parent or guardian to discuss the student's attendance record.

Tier Three, fourth and fifth unexcused absence, requires a mandatory parent conference, a written attendance improvement plan, academic review, and increased administrative oversight.

Tier Four, sixth through ninth unexcused absence, includes a formal attendance contract, an academic recovery plan, and extracurricular eligibility review.

Tier Five, tenth or more unexcused absence, includes formal truancy referral and notice to the appropriate state and local officials as required by law, together with credit review, retention review, and graduation eligibility review.

A student reported as truant on more than one occasion during a school year may be an habitual truant under Kentucky law, which may carry additional reporting obligations specific to students enrolled at the Louisa campus. Administration reserves the right to take earlier or additional action than this schedule requires when necessary to protect a student's safety or academic progress.

Athletics and Extracurricular Participation

Students absent from school may not participate in school-sponsored athletics, extracurricular activities, performances, competitions, practices, or events on the same day unless specifically approved by school administration. Students with excessive attendance concerns may lose eligibility for athletics, student leadership positions, clubs, academic competitions, field trips, school travel, and special recognition programs.

Truancy and Administrative Discretion

Repeated unexcused absences may constitute truancy under applicable state law. Expression Prep Schools will cooperate with all legal attendance requirements established by the state in which the student is enrolled. Campus-specific attendance procedures for the West Virginia Microschool and the Kentucky Private Christian School are provided in their respective appendices.

While this Handbook establishes system-wide attendance expectations, administration reserves the right to review extraordinary situations individually, require supporting documentation, modify attendance intervention plans, grant exceptions when appropriate, and make determinations regarding excused or unexcused absences consistent with school policy and applicable law.

Commitment to Faithfulness

Attendance is more than showing up, it is an act of stewardship. Our prayer is that every student develops habits of faithfulness that extend beyond the classroom into their families, churches, careers, and lifelong walk with Christ.

"Well done, good and faithful servant."
– Matthew 25:23

Section V: Student Conduct, Discipline, and Restoration

"My son, do not despise the Lord's discipline or be weary of His correction, because the Lord disciplines those He loves, as a father the son in whom he delights."
– Proverbs 3:11-12

The Purpose of Discipline

At Expression Prep Schools, discipline is viewed as an opportunity for discipleship. Our goal is never simply to punish inappropriate behavior but to teach, restore, encourage, and develop Christlike character. Discipline should always be biblical, fair, consistent, restorative, age-appropriate, and redemptive.

Our desire is for every student to leave a disciplinary conversation understanding both the consequences of poor choices and the hope found through repentance, forgiveness, and restoration.

Speak the truth in love.

If your brother sins against you, go and tell him his fault between you and him alone.

Be kind to one another, tenderhearted, forgiving one another, as God in Christ forgave you.

Student Expectations, Respect for Authority, and Others

Students are expected to consistently demonstrate respect, integrity, honesty, responsibility, self-control, kindness, humility, compassion, courage, and servant leadership toward teachers, administrators, coaches, office staff, volunteers, bus drivers, residential staff, visiting guests, law enforcement officers, and community members. Open defiance, insubordination, intimidation, or refusal to follow reasonable instructions is inconsistent with Christian character.

Every person is created in the image of God. Students are expected to treat others with dignity, speak respectfully, resolve disagreements peacefully, encourage classmates, protect those who are vulnerable, and build unity within the school community. Discrimination, ridicule, humiliation, intimidation, harassment, hazing, and bullying are prohibited.

Christian Conflict Resolution and Bullying

Whenever possible, conflicts should be resolved according to Matthew 18: students should speak directly and respectfully with the individual involved, seek assistance from a teacher if needed, involve administration when necessary, and pursue forgiveness and reconciliation. Gossip, retaliation, social media attacks, and public humiliation are never appropriate methods of resolving conflict.

Bullying includes repeated behavior intended to intimidate, threaten, humiliate, isolate, or harm another individual, and may include physical aggression, verbal abuse, social exclusion, cyberbullying, written harassment, threats, and intimidation. Reports of bullying will be investigated promptly. Consequences may include parent conferences, counseling, behavior contracts, suspension, and expulsion for repeated or severe violations.

Prohibited Conduct

The following behaviors are prohibited: cheating, plagiarism, theft, lying, fighting, bullying, harassment, sexual harassment, possession of weapons, possession or use of tobacco or nicotine products, possession or use of alcohol, possession or use of illegal drugs, vaping, gambling, profanity, obscene language, pornographic material, vandalism, theft of school or personal property, unauthorized recording or photography, leaving campus without permission, skipping class, forgery, false accusations, threats of violence, criminal activity, and behavior that substantially disrupts the educational environment.

Christian Standards of Conduct

Because Expression Prep Schools is a Christian ministry, students are expected to refrain from behavior inconsistent with biblical morality and to conduct themselves in a manner that honors Christ both on and off campus. Conduct occurring off campus, online, or through social media may be subject to school review when it brings discredit upon the school, threatens student safety, significantly impacts the school community, violates school standards of conduct, or interferes with the educational mission of Expression Prep Schools.

Progressive Discipline

Whenever appropriate, discipline will follow a progressive model.

Level One, Teacher Intervention, includes redirection, verbal warning, classroom conference, seat change, and loss of classroom privilege.

Level Two, Teacher Consequences, includes parent communication, a reflection assignment, lunch detention, a restorative conversation, and temporary classroom restriction.

Level Three, Administrative Intervention, includes a parent conference, a behavioral contract, counseling referral, community service, and in-school suspension.

Level Four, Major Disciplinary Action, includes out-of-school suspension, behavioral probation, loss of extracurricular eligibility, restitution, and expulsion review.

Not every situation requires progressive discipline. Serious misconduct may result in immediate administrative action.

Restorative Discipline, Suspension, and Expulsion

Whenever possible, students will be encouraged to repair relationships damaged by misconduct through apologies, restitution, community service, reflection assignments, counseling, mediation, parent meetings, and spiritual mentoring. Forgiveness does not remove accountability, but accountability should always point toward restoration.

Suspension may be assigned when student behavior significantly disrupts the educational environment or threatens the safety of others. During suspension, students remain responsible for assigned coursework unless otherwise determined, and parents are expected to cooperate fully with school administration. Re-entry meetings may be required before returning to school.

Although Expression Prep Schools desires restoration whenever possible, certain behaviors, including violence, possession or use of weapons, drug distribution, sexual assault, repeated major disciplinary violations, criminal conduct, threats against the school community, and persistent refusal to comply with school expectations, may result in expulsion. Expulsion decisions are made by school leadership after careful review of all available information.

Search and Seizure, Law Enforcement, Due Process

To maintain a safe educational environment, Expression Prep Schools reserves the right to inspect lockers, desks, school-issued technology, vehicles parked on school property when permitted by law, and student belongings when reasonable suspicion exists. Illegal or prohibited items may be confiscated and, when appropriate, reported to law enforcement.

Expression Prep Schools will cooperate with local, state, and federal authorities whenever required by law or when necessary to protect the safety of students and staff.

Students will be treated fairly during disciplinary investigations, and whenever practical will have the opportunity to explain their actions, present relevant information, respond to allegations, and meet with administration before major disciplinary decisions are made. The Head of School or designated administrator retains final authority regarding disciplinary decisions.

Extracurricular Conduct and Administrative Authority

Participation in athletics, clubs, fine arts, leadership organizations, and other extracurricular activities is a privilege. Behavioral concerns may affect eligibility regardless of academic standing. Additional expectations are outlined within the Athletics Handbook and other applicable appendices.

No handbook can anticipate every circumstance. Expression Prep Schools reserves the right to address conduct not specifically listed within this Handbook whenever administration determines that student behavior is inconsistent with the school's mission, biblical values, or educational environment.

A Final Word

Our greatest desire is not merely to graduate students with knowledge, but to graduate young men and women whose lives reflect Jesus Christ. Every correction, every conversation, every consequence, and every act of restoration is intended to help students become the people God created them to be.

"Let all that you do be done in love."
– 1 Corinthians 16:14

Section VI: Technology, Digital Citizenship, and Responsible Use

"So whether you eat or drink, or whatever you do, do all to the glory of God."
– 1 Corinthians 10:31

Biblical Foundation and Purpose

Technology is a tool created through the creativity and intelligence God has given mankind. Technology does not determine character, it reveals character. Students are called to demonstrate integrity both in person and online.

Expression Prep Schools provides and permits technology for the purpose of enhancing academic instruction, supporting research, encouraging creativity, developing communication skills, preparing students for future careers, and expanding educational opportunities. Technology use at school is a privilege and must support the mission and values of Expression Prep Schools.

Whoever walks in integrity walks securely, but whoever takes crooked paths will be found out.

Digital Citizenship

Students are expected to demonstrate Christlike character when using technology, including speaking respectfully online, protecting personal information, respecting others' privacy, using technology honestly, avoiding harmful content, protecting school resources, and representing Christ appropriately. Students should ask: does this honor God, does this represent my family well, does this reflect the values of Expression Prep?

Personal Technology Devices Prohibited

Personal electronic devices, including cell phones, smart watches, tablets, personal laptops, gaming devices, cameras, and any other internet-connected personal device, may not be possessed or used by a student on campus during the school day at either the Louisa, Kentucky campus or the Huntington, West Virginia campus. A personal device brought to campus must remain powered off and stored out of sight from the student's arrival on campus until dismissal, except when a teacher or administrator specifically authorizes limited use for an educational or medical purpose.

Students may not wear earbuds or headphones during instructional time, transitions, chapel, or school activities unless approved by staff.

Device Violations

On a first violation, a staff member will issue a warning or correction, temporarily collect the device, and review expectations with the student. On a second violation, the device will be held by administration and the parent will be notified. Repeated violations may result in a parent conference, loss of technology privileges, a behavior contract, suspension, or additional disciplinary action. Refusal to surrender a device when directed by school personnel may be treated as insubordination.

Photography, Video, and Recording Policy

Every individual is created in the image of God and deserves dignity and privacy. Students may not photograph, video record, audio record, livestream, or digitally capture another individual on school property or during school activities, including in classrooms, hallways, bathrooms, locker rooms, athletic facilities, residential facilities, transportation, or private conversations.

Unauthorized recordings may result in disciplinary action. Recording intended to embarrass, threaten, bully, expose, or harm another person may result in suspension or expulsion.

School Use of Student Photography and Media

Expression Prep Schools may photograph, film, or record students during ordinary school activities for use in yearbooks, newsletters, the school website, social media, and other School publicity. Unless a parent or guardian notifies the School office in writing of an objection, families consent to this ordinary use. This provision governs the School's own use of student images for legitimate school purposes, and is separate from the Photography, Video, and Recording Policy above, which governs recording by other individuals.

Social Media Expectations

Students represent Christ and Expression Prep Schools online and are expected to use social media with wisdom and maturity. Prohibited online behavior includes cyberbullying, harassment, threats, inappropriate images, profanity directed toward others, discriminatory statements, spreading rumors, impersonation, sharing private information, and content that significantly disrupts the school community. Online conduct outside of school may be reviewed when it impacts student safety, relationships, or the mission of Expression Prep Schools.

Artificial Intelligence and Christian Integrity

Artificial Intelligence is a rapidly growing technology that students must learn to use responsibly. Students may use AI when permitted by teachers, as a research support tool, for brainstorming, for improving understanding, and for learning assistance. Students may not use AI to complete assignments dishonestly, replace their own thinking, write papers without permission, generate answers for assessments, misrepresent work as their own, or avoid the learning process.

The issue with AI is not simply technology, it is honesty. A student submitting AI-created work as their own violates academic integrity. Christian students are called to be people of truth.

The Lord detests lying lips, but He delights in people who are trustworthy.

School-Issued Devices

Because personal technology devices are not permitted on campus, Expression Prep Schools provides students with a School-owned device for use during the school day at both the Louisa, Kentucky campus and the Huntington, West Virginia campus.

High school students at both campuses are individually issued a School-owned Chromebook. The Chromebook, charger, and case remain the property of the School at all times, and the student's family is responsible for the actual cost of repair or replacement if the device is lost, damaged, or stolen while issued to their student. Full terms, including care of the device and the return-of-device procedure, are provided in the Chromebook Use Policy, Appendix C.

Elementary and middle school students use School-owned Chromebooks that remain in the classroom for instructional use. These classroom devices are not individually issued to a student and are not taken home. Students are expected to use classroom devices appropriately and in keeping with this Handbook, and may be held responsible for damage caused by misuse of a classroom device consistent with the School's general policy regarding damage to School property.

Internet Safety, Cybersecurity, and School Technology Resources

School technology resources, including computers, networks, internet access, learning platforms, software programs, digital accounts, and school email, remain the property of Expression Prep Schools. Students have no expectation of privacy when using school-owned technology or accounts, and the school reserves the right to review activity on school systems when necessary.

Students are expected to avoid inappropriate websites, explicit material, illegal content, hacking attempts, bypassing security systems, unauthorized downloads, sharing passwords, and accessing another person's account. Attempts to bypass school filters or security protections are violations of school policy.

Students must use strong passwords, keep login information private, report suspicious activity, protect personal information, and respect digital property. Students may not attempt to access files, accounts, or systems without authorization.

Technology and Balance

Expression Prep Schools believes students must learn healthy technology habits, including face-to-face communication skills, healthy friendships, outdoor activity, reading habits, creative thinking, spiritual disciplines, and personal reflection. Technology should serve people; people should not serve technology.

Technology Agreement

High school students and parents at both campuses must acknowledge understanding of the Chromebook Use Policy, Appendix C, and the Technology Use Agreement. Elementary and middle school families acknowledge the classroom device provisions of this Handbook at enrollment. Failure to follow technology expectations may result in restriction or loss of technology privileges.

Final Encouragement

Technology will continue to change, but biblical wisdom remains constant. Our goal is not simply to teach students how to use technology. Our goal is to raise students who possess the wisdom, integrity, and character to use technology in a way that honors Christ and impacts the world.

"Be very careful, then, how you live, not as unwise but as wise."
– Ephesians 5:15

Section VII: Health, Safety, and Student Wellness

"The Lord is my strength and my shield; my heart trusts in Him, and He helps me."
– Psalm 28:7

Biblical Foundation and Duty of Care

At Expression Prep Schools, we believe every student is created in the image of God and entrusted to our care with dignity, value, and purpose. Health and safety policies are expressions of stewardship, wisdom, compassion, and love for our school community.

Expression Prep Schools is committed to exercising reasonable care in the supervision, protection, and well-being of students during school-sponsored activities, including classroom supervision, campus safety, emergency preparedness, illness response, medication procedures, student wellness, child protection, safe transportation practices, athletic safety, and residential life safety, when applicable. Parents remain responsible for keeping emergency information current and communicating health concerns promptly.

Student Wellness

Student wellness includes spiritual, physical, emotional, academic, and relational health. Students are encouraged to develop habits that honor God and support healthy living, including adequate sleep, proper nutrition, hydration, physical activity, responsible technology use, healthy friendships, prayer, worship, emotional honesty, and respectful communication.

Illness Policy

Students should not attend school when they are ill or contagious. Parents should keep students home when they exhibit symptoms such as fever, vomiting, diarrhea, persistent cough, uncontrolled nasal discharge, severe sore throat, symptoms of contagious illness, unexplained rash, eye drainage or suspected infection, or severe fatigue that prevents participation.

Students should remain home until they are fever-free, vomiting-free, and diarrhea-free for the period required by campus health procedures without the use of fever-reducing medication.

Parents must notify the school if a student is diagnosed with a communicable illness that may affect other students or staff. Expression Prep Schools may follow local health guidance when determining exclusion, notification, cleaning, or return-to-school procedures.

Medication Policy

Students may not self-administer medication during the school day unless specifically authorized by administration and permitted by law. Medication procedures may include parent authorization, physician instructions when required, properly labeled medication containers, secure storage, administration by designated personnel, and documentation of doses given. This may apply to prescription medication, over-the-counter medication, allergy medication, inhalers, EpiPens, pain relievers, and supplements. Medication should never be shared between students.

Emergency Medication and Allergies

Students with serious medical conditions may require emergency medication such as inhalers, EpiPens, seizure medication, or diabetic supplies. Parents are responsible for providing current medical documentation, medication in proper packaging, emergency action plans, updated contact information, and written authorization.

Parents must notify the school of known allergies, including food, medication, environmental, insect, and latex allergies. Students with severe allergies may require an allergy action plan. Expression Prep Schools cannot guarantee an allergen-free environment but will make reasonable efforts to reduce known risks.

Injuries and Medical Emergencies

In the event of illness, injury, or medical emergency, Expression Prep Schools may provide basic first aid, contact parents or guardians, contact emergency medical services, release the student to authorized individuals, follow emergency medical instructions on file, and take reasonable action to protect the student. Parents are financially responsible for emergency medical care provided by outside agencies.

Assumption of Risk and Limitation of Liability

Participation in Expression Prep Schools' athletic, travel, residential, and extracurricular programs involves inherent risks, including the risk of physical injury. By enrolling, families acknowledge these risks and agree to hold Expression Prep Schools harmless from claims arising out of ordinary negligence, to the fullest extent permitted by law. This provision does not waive any claim arising from gross negligence, willful misconduct, or as otherwise prohibited by applicable law. Additional program-specific acknowledgments may be required before participation in athletics, travel, or residential programs.

Head Lice and Bed Bug Policy

Expression Prep Schools recognizes that head lice can occur in school communities and should be handled with calm, dignity, and appropriate care. Students suspected of having live head lice may be discreetly evaluated according to campus procedures. Students should never be shamed, embarrassed, or publicly identified due to head lice.

Bed bugs may occasionally be discovered on clothing, backpacks, or personal belongings. Expression Prep Schools will respond discreetly and appropriately to protect student dignity and reduce the possibility of spread.

Hygiene, Food, and Facilities

Students are expected to maintain appropriate personal hygiene out of respect for themselves and others. When hygiene concerns arise, school personnel will address them privately and compassionately.

Students are encouraged to eat meals that support health, focus, and energy, and are expected to clean up after themselves and show gratitude for the provision of food.

Expression Prep Schools is committed to maintaining privacy, safety, and dignity in restrooms, locker rooms, changing areas, and residential facilities. Misconduct in private spaces may result in serious disciplinary action.

Child Protection

Expression Prep Schools is committed to protecting children from abuse, neglect, exploitation, and unsafe environments. Faculty, staff, coaches, volunteers, and residential personnel are expected to follow all child protection procedures established by the school, including background checks, training, mandatory reporting, appropriate adult-student boundaries, supervision requirements, reporting procedures, and safe communication practices.

Suspected abuse or neglect will be reported according to applicable law. At the Louisa, Kentucky campus, all staff are mandatory reporters under KRS 620.030. At the Huntington, West Virginia campus,

all staff are mandatory reporters under WV Code Section 49-2-803. These obligations apply regardless of any request to the contrary, and cannot be waived by any School policy or family request.

Student Safety Reporting, Threats, and Weapons

Students are encouraged to report safety concerns immediately, including threats, bullying, harassment, weapons, unsafe behavior, self-harm concerns, abuse, substance use, medical concerns, or suspicious activity, to a teacher, administrator, coach, counselor, or trusted staff member.

Threats of violence are taken seriously. Students may not joke about, imply, post, draw, write, or communicate threats against individuals, groups, or the school community. Threats may result in immediate investigation, parent notification, removal from class or campus, law enforcement involvement, mental health referral, and suspension or expulsion.

Weapons, including firearms, knives, explosives, tasers, brass knuckles, ammunition, look-alike weapons, and objects used or intended to be used as weapons, are prohibited on school property, at school activities, in school vehicles, and during school-sponsored events. Violations may result in immediate removal, law enforcement involvement, suspension, or expulsion.

Emergency Preparedness, Drills, and Weather Closings

Expression Prep Schools maintains emergency procedures to help protect students and staff during fire, severe weather, lockdown, medical emergency, utility failure, campus threat, evacuation, shelter-in-place, or transportation emergency. Students are expected to follow all staff directions during emergency procedures.

Emergency drills, including fire, severe weather, lockdown, evacuation, and shelter-in-place drills, may be conducted during the school year. Students must treat all drills seriously; failure to follow safety instructions during drills may result in disciplinary action.

Expression Prep Schools may close, delay, or dismiss early due to inclement weather or unsafe conditions. Families will be notified through official communication channels, and parents should always use personal discretion regarding safe travel from their specific location.

Transportation and Field Trip Safety

Students are expected to demonstrate appropriate behavior during transportation, including remaining seated when required, respecting drivers and chaperones, keeping hands and belongings to themselves, avoiding loud or disruptive behavior, following vehicle rules, and wearing seat belts when available or required. Transportation privileges may be restricted due to unsafe conduct.

Field trips are extensions of the classroom. Students participating in field trips must follow all school rules, remain with assigned groups, respect chaperones, dress appropriately, demonstrate Christian character, follow transportation expectations, and represent the school with excellence.

A sophomore, junior, or senior student who wishes to drive to and park on School property at either campus must first obtain a parking permit and is governed by the Student Driving and Parking Privileges Agreement, which is signed separately from this Handbook at the time the student first requests a permit.

Visitors, Counseling, and Crisis Concerns

All visitors must follow campus check-in procedures, which may include entering through designated entrances, presenting identification, signing in, wearing a visitor badge, remaining in approved areas, and following staff instructions.

Expression Prep Schools desires to support students who are experiencing emotional, relational, spiritual, or academic difficulties. Students may seek support from teachers, administrators, school counselors, pastoral staff, coaches, or trusted school personnel. School support is not a substitute for outside medical, psychological, or therapeutic care when needed.

Any concern involving possible self-harm, suicidal ideation, abuse, exploitation, or immediate danger will be treated seriously and compassionately. Expression Prep Schools may contact parents or guardians, contact emergency services, require outside evaluation, develop a safety plan, temporarily restrict participation until safety is addressed, and follow mandatory reporting requirements.

Safety as Stewardship

Safety is not fear-based. It is stewardship. We prepare wisely, supervise carefully, communicate clearly, and respond compassionately because every student matters to God and to us.

"The prudent see danger and take refuge, but the simple keep going and pay the penalty."
– Proverbs 27:12

Section VIII: Athletics and Competitive Programs

"Whatever you do, work heartily, as for the Lord and not for men."
– Colossians 3:23

Biblical Foundation and Athletic Mission

At Expression Prep Schools, athletics are not separate from our mission, they are an extension of it. We believe sports provide a powerful platform for discipleship, leadership development, character formation, and Kingdom influence. The goal of athletics is not simply to create successful athletes, but to develop young men and women who honor Christ through their gifts, discipline, attitude, work ethic, and leadership.

The mission of Expression Prep Athletics is to Identify the God-given abilities, leadership qualities, and potential within each student-athlete; to Affirm students by reminding them that their identity comes from Christ, not performance, rankings, statistics, or outside recognition; to Equip athletes spiritually, academically, physically, emotionally, and socially; and to Release student-athletes to impact colleges, communities, careers, and nations as ambassadors for Christ.

Whatever your hand finds to do, do it with all your might.

Identity Before Performance

Expression Prep Schools believes you are not valuable because you perform; you perform with excellence because you are already valuable. Athletic achievement does not create identity. Identity is found in Christ. Students are encouraged to pursue greatness without allowing success, failure, scholarships, rankings, or recognition to define who they are.

I praise You because I am fearfully and wonderfully made.

The Student-Athlete and Coach Expectations

Expression Prep student-athletes are expected to demonstrate faith, discipline, humility, respect, integrity, responsibility, leadership, self-control, commitment, and teamwork. Talent may create opportunity, but character sustains influence.

Coaches at Expression Prep Schools are more than instructors of a sport; they are mentors, leaders, and examples, expected to represent Jesus Christ, support the mission of the school, model integrity, build positive relationships, communicate professionally, protect student safety, maintain appropriate boundaries, teach excellence, develop character, and lead through service. Winning is pursued, but winning is never placed above honoring Christ.

Academic Priority

At Expression Prep Schools, the term is Student-Athlete: student comes first. Athletic participation does not replace academic responsibility. Student-athletes must attend school consistently, maintain academic progress, complete assignments, communicate with teachers, and meet graduation requirements. Athletic opportunities should support education, not compete against it.

Attendance and Athletic Participation

Students must meet school attendance expectations to participate in athletics. Students who miss school may be restricted from practice, games, competitions, travel, and team activities unless approved by administration. Repeated attendance issues may affect athletic eligibility.

Sportsmanship and Winning

Expression Prep athletes represent Christ in competition. Students, coaches, and families are expected to demonstrate respect toward opponents, officials, coaches, teammates, fans, facilities, and host schools. Poor sportsmanship damages testimony and does not reflect the values of Expression Prep Schools.

Expression Prep Athletics pursues excellence. Preparation, competition, discipline, and winning can honor God when done with the correct heart. But winning without character is failure, recognition without humility is empty, and talent without purpose is incomplete. We compete to glorify God.

Playing Time and Parent Role

Participation on an athletic team does not guarantee equal playing time. Playing time decisions may be based on skill development, effort, practice performance, team needs, attitude, commitment, and coach evaluation. Coaches are responsible for making competitive decisions in the best interest of the team.

Parents are expected to encourage athletes, support coaches, model sportsmanship, communicate respectfully, avoid sideline negativity, and support team unity. Appropriate parent-coach discussion topics include student development, character growth, ways to support improvement, academic concerns, and health or safety concerns. Playing time, team strategy, game decisions, and other athletes' performance are determined by the coaching staff. Concerns should follow the biblical communication principles outlined in Matthew 18.

Recruiting and College Athletics

Expression Prep Schools supports athletes pursuing opportunities at the collegiate level. Students seeking college athletic opportunities are responsible for academic performance, character development, NCAA requirements, communication with colleges, recruiting responsibilities, and eligibility standards. The school will assist families throughout the recruiting process whenever possible.

Institutional Sponsorships and Personal NIL

Expression Prep Schools may enter into its own institutional sponsorship arrangements, such as team apparel or equipment agreements, on behalf of the program as a whole. These belong to the School and are entirely separate from any individual student's personal NIL agreement. An institutional sponsorship does not obligate any student beyond what is required for official team activities, and a student's personal NIL agreement does not obligate the School.

NIL, Name, Image, and Likeness

Expression Prep Schools recognizes that opportunities involving Name, Image, and Likeness continue to evolve, and that many of our student-athletes will be presented with these opportunities before they graduate. As a general matter, Expression Prep Schools does not negotiate, review or approve any student's personal NIL agreement. Expression Prep provides educational, residential, nutritional, athletic development, and related services with an agreed-upon annual value. A specified portion of the charges for those services is deferred. The deferred obligation of the agreed tuition amount becomes payable only from defined qualifying earnings while in college. For students in the basketball program, the full NIL non-interference, disclosure, and apparel and logo terms are set out in the Student-Athlete Public Image, Media, and Digital Conduct Policy, Appendix F, which every family in that program signs at enrollment.

Third-Party Contact

Agents, financial advisors, marketing representatives, and brand representatives must direct all communication to a student's parent or guardian, or designated local guardian, and never to the student directly. Any staff member who becomes aware that a student is being contacted directly by such a third party must report it to the program director promptly. Full expectations are set out in the Student-Athlete Public Image, Media, and Digital Conduct Policy, Appendix F.

Travel Expectations

When traveling for athletics, students remain representatives of Expression Prep Schools and must demonstrate respect, responsibility, gratitude, appropriate conduct, and team unity. All school rules remain in effect during travel. Additional residential and travel procedures may be provided in the Athletics Appendix.

Athletic Discipline

Student-athletes may lose athletic privileges due to academic concerns, attendance issues, behavioral violations, poor sportsmanship, team rule violations, or conduct inconsistent with school values. Consequences may include meeting with coaches, a parent conference, suspension from competition, removal from team, and additional school discipline.

Sports Wagering

"Wealth gained hastily will dwindle, but whoever gathers little by little will increase it." – Proverbs 13:11

Sports wagering is prohibited for every student-athlete, on any platform, regardless of the law of the state in which the student happens to be located. This includes placing any bet or wager, sharing inside information for betting purposes, and accepting anything of value in exchange for information about a game or its outcome. Student-athletes at this level are increasingly targeted by strangers seeking betting information or reacting abusively to a wager's outcome. A student who receives a threatening or suspicious message related to gambling should report it immediately and will not be disciplined for having received it. Full terms are set out in the Student-Athlete Public Image, Media, and Digital Conduct Policy, Appendix F.

Athletic Programs and Campus Differences

Expression Prep Schools operates athletic opportunities across multiple campuses and programs. Because athletic associations, eligibility requirements, schedules, and team structures may vary, specific procedures are outlined in Appendix D, the Athletics Handbook, which may include team rules, eligibility requirements, travel procedures, practice expectations, recruiting processes, athletic agreements, and coach communication procedures.

Academic and Fine Arts Competitive Programs

Expression Prep Schools also fields competitive academic and fine arts programs, such as debate, quiz bowl, academic decathlon, band, choir, and art competitions. Participation in these programs is governed by Appendix E, the Academic and Fine Arts Competitive Programs Handbook, which addresses sponsor expectations, attendance and participation, sportsmanship, travel, and program discipline for these programs.

Final Charge to Student Competitors

Whether competing on the field, in the classroom, or on the stage, Expression Prep students are called to compete differently: prepare diligently, lead humbly, serve others, honor Christ. The scoreboard, the scorecard, and the standings record a result. Character reveals a legacy.

"I have fought the good fight, I have finished the race, I have kept the faith."
– 2 Timothy 4:7

Section IX: International Student Program

"After this I looked, and behold, a great multitude that no one could number, from every nation, tribe, people, and language, standing before the throne."

– Revelation 7:9

Biblical Foundation and Mission

Expression Prep Schools believes the heart of God extends to every nation. We believe every international student is created in the image of God and carries unique gifts, abilities, experiences, and perspectives that strengthen our school community. We do not simply host international students. We invest in future leaders.

Governing Document for International Students

International students and their families are governed by the International Student F-1 / SEVIS Compliance Handbook, Appendix G, which addresses admission and F-1/SEVIS compliance requirements, academic and attendance expectations, housing and local guardian designation, travel and employment restrictions, financial responsibilities, and parent communication specific to international enrollment. Every international student and family must review and sign Appendix G as a condition of enrollment. All other provisions of this Handbook, including Sections III through VIII and Section X, apply equally to international students.

Section X: Residential Life Program

"How good and pleasant it is when God's people live together in unity."
– Psalm 133:1

Biblical Foundation and Mission

At Expression Prep Schools, residential life is more than providing a place for students to live. It is an opportunity to create a Christ-centered community where students grow in maturity, responsibility, independence, leadership, and faith.

The mission of the Expression Prep Residential Life Program is to provide a structured, supportive, and Christ-centered living environment that helps students grow spiritually, academically, socially, and personally, developing responsibility, independence, leadership, accountability, respect, healthy relationships, life skills, and Christian character.

Community Expectations and Staff Authority

Residential students are expected to contribute positively to the community, demonstrating respect for roommates, respect for residential staff, respect for property, personal responsibility, cleanliness, honesty, cooperation, and servant leadership. Residential housing is a privilege and requires maturity.

Residential staff members, including Residential Directors, Housing Coordinators, House Parents, Student Services Personnel, Approved Supervisors, and School Administration, serve as extensions of the mission of Expression Prep Schools and have authority to enforce housing expectations, conduct inspections, provide correction, and support student growth.

Living as a Christian Community

Residential students come from different families, nations, cultures, backgrounds, and experiences. Students are expected to demonstrate Christlike character through patience, forgiveness, kindness, encouragement, and humility, resolving conflict respectfully according to biblical principles.

Be completely humble and gentle; be patient, bearing with one another in love.

Housing Assignments and Roommate Expectations

Expression Prep Schools determines housing assignments based upon the needs of the residential program, considering student age, grade level, program participation, room availability, student compatibility, and safety considerations. Students may not change housing assignments without approval.

Students are expected to respect personal belongings, maintain appropriate boundaries, communicate respectfully, resolve disagreements maturely, keep shared spaces clean, honor quiet hours, and respect cultural differences. Roommate conflicts should be reported before they become significant concerns.

Cleanliness, Inspections, and Personal Property

Students are responsible for maintaining their living environment, including bedrooms, bathrooms, kitchens, shared living spaces, laundry areas, and outdoor areas.

Expression Prep Schools reserves the right to conduct housing inspections to ensure student safety, cleanliness, maintenance, policy compliance, and facility protection. Failure to maintain housing expectations may result in consequences. Detailed inspection procedures are provided in Appendix H, the Residential Life Handbook.

Students are responsible for their belongings. Expression Prep Schools is not responsible for lost items, damaged belongings, stolen property, or unsecured valuables.

Curfew, Leaving Campus, and Visitors

Residential students must follow established schedules and accountability procedures. Curfew exists to promote safety, rest, responsibility, structure, and accountability. Students may not leave residential facilities without following approved procedures. Campus-specific curfew expectations are included in the Residential Life Appendix.

Students must receive proper authorization before leaving approved areas, and may be required to sign out, receive staff approval, provide destination information, return by designated times, and communicate schedule changes. Unauthorized absence from housing may result in disciplinary action.

Residential facilities are private student living spaces. Visitors must follow all housing procedures, and unauthorized visitors are prohibited.

Transportation, Meals, and Health

Transportation may be provided or coordinated for approved activities. Students must follow driver instructions, wear seat belts when available, demonstrate respectful behavior, arrive on time, and follow travel expectations. Transportation privileges may be removed for unsafe behavior.

Students participating in residential meal programs are expected to follow meal procedures, demonstrate gratitude, respect dining areas, clean up after themselves, and avoid wasting food.

Residential students must communicate health concerns promptly. Parents are responsible for ensuring the school has emergency contacts, medical history, medication information, insurance information when applicable, and required documentation.

Prohibited Items and Financial Responsibility

For safety reasons, certain items, including weapons, alcohol, tobacco products, vaping products, illegal substances, unauthorized medications, and other dangerous items, may not be permitted in residential housing. Additional prohibited items are listed in the Residential Life Appendix.

Students are expected to respect residential property and may be financially responsible for damage caused intentionally, damage caused through negligence, lost keys, excessive cleaning needs, and replacement costs.

Residential Discipline and International Residential Students

Residential violations may result in verbal correction, parent communication, loss of privileges, community service, housing probation, removal from residential housing, and school disciplinary action. Serious violations may impact continued enrollment.

Expression Prep Schools recognizes the unique responsibility of serving students whose families live outside the United States. Residential staff seek to provide support, guidance, structure, encouragement, and cultural transition assistance. Students are expected to embrace personal responsibility while honoring their families, school, and home countries.

Residential Life as Preparation and Program Authority

Residential life prepares students for adulthood, teaching time management, responsibility, conflict resolution, personal discipline, independence, leadership, and service.

Expression Prep Schools reserves the right to make decisions regarding residential placement, participation, restrictions, or removal when necessary to protect student safety, community standards, program integrity, and school mission. Residential participation is a privilege and may be reviewed at any time.

Final Encouragement

A residence is a place where people live. A Christian community is a place where people grow. Our prayer is that every student who participates in Residential Life leaves Expression Prep Schools stronger in character, deeper in faith, and prepared to influence the world.

"As iron sharpens iron, so one person sharpens another."
– Proverbs 27:17

Section XI: Parent Partnership Handbook

"These words that I command you today shall be on your heart. You shall teach them diligently to your children."

– Deuteronomy 6:6-7

Biblical Foundation and a Covenant Relationship

At Expression Prep Schools, we believe parents are the primary spiritual leaders and educators of their children. The school does not replace the family. The school partners with the family.

Enrollment at Expression Prep Schools represents a partnership between the Student, the Family, the School, and the Church Community. Together, we commit to developing students who love God, honor others, pursue excellence, walk in integrity, lead with humility, and serve their communities.

Parent Commitment and Communication Philosophy

Expression Prep parents commit to support the mission and vision of the school, encourage biblical values at home, pray for students, teachers, and leadership, communicate respectfully, support academic expectations, reinforce appropriate behavior, honor school policies, partner in student development, and help protect unity within the school community.

Healthy communication creates healthy relationships. Expression Prep Schools seeks communication that is clear, respectful, timely, honest, solution-focused, and Christ-honoring. Parents are encouraged to communicate concerns early rather than allowing frustration or misunderstanding to grow.

"Everyone should be quick to listen, slow to speak and slow to become angry."

– James 1:19

Communication Process and Matthew 18 Conflict Resolution

For academic questions, parents should contact the teacher, allow time for response and resolution, and request administrative involvement if needed. For athletic questions, parents should encourage student-athlete communication when appropriate, contact the coach, and request athletic leadership involvement if unresolved. For school policy questions, parents should contact school administration and follow established procedures.

As a Christian community, Expression Prep Schools follows biblical principles for resolving disagreement. When concerns arise: Step One, speak directly with the appropriate individual in humility and respect. Step Two, if unresolved, involve appropriate leadership. Step Three, school leadership will work toward a resolution that reflects truth, grace, and unity. Public criticism, gossip, slander, and social media conflict damage community and should not replace biblical conversation.

Parent Conduct and Social Media Expectations

Parents and guardians represent the Expression Prep community and are expected to demonstrate respectful communication, appropriate language, cooperation with staff, support for school leadership, positive sportsmanship, respect for other families, and Christlike conduct toward all teachers, coaches, staff, students, officials, volunteers, and other families.

Social media should never be used to attack individuals, spread rumors, create division, share confidential information, damage students or families, or undermine the mission of the school. Concerns should be addressed through appropriate communication channels.

Parent Involvement and Volunteers

Expression Prep Schools values parent involvement through volunteering, school events, prayer support, athletic support, fine arts events, field trips, fundraising, community outreach, and special projects.

All volunteers are expected to support the school's Christian mission, follow school procedures, maintain confidentiality, demonstrate appropriate boundaries, complete required background checks, and follow child protection policies. A parent or other person volunteering with Expression Prep Schools must complete and sign the Volunteer Services Agreement, and must satisfy the background check, training, and other requirements set out in that Agreement, before beginning any volunteer service.

Campus Visitors and Student Release

For student safety, visitors must follow all campus procedures, including entering designated entrances, checking in at the office, presenting identification, wearing visitor identification, remaining in approved areas, and following staff instructions.

Students will only be released according to approved procedures. Parents are responsible for maintaining updated contact information, providing authorized pickup information, communicating custody concerns, and providing legal documentation when necessary. Expression Prep Schools will follow valid legal documentation regarding custody matters.

Financial Partnership and Tuition Responsibilities

Tuition and fees allow the school to provide qualified faculty, academic programs, facilities, technology, student resources, athletics, and ministry opportunities. Families agree to fulfill financial commitments according to enrollment agreements.

Parents are responsible for understanding tuition agreements, meeting payment deadlines, communicating financial concerns promptly, maintaining required payment information, and paying applicable fees. Failure to maintain financial obligations may affect continued enrollment, participation privileges, access to records, and future enrollment. Specific financial procedures are provided in enrollment agreements and applicable appendices.

School Records, Academic, and Attendance Partnership

Parents are responsible for keeping accurate contact information, addresses, phone numbers, email addresses, emergency contacts, medical information, and custody documentation. Failure to maintain updated records may affect communication and student safety.

Parents support academic success by encouraging responsibility, monitoring student progress, communicating with teachers, supporting homework expectations, encouraging reading, and promoting healthy routines.

Parents are essential partners in developing student responsibility, prioritizing daily attendance, arriving on time, scheduling appointments outside school when possible, communicating absences promptly, and supporting attendance expectations.

Privacy, Supporting Staff, and Withdrawal

Expression Prep Schools values confidentiality. Parents are expected to respect other students' privacy, staff confidentiality, family situations, disciplinary matters, and academic information. The school cannot discuss private information regarding another student.

Teachers and staff serve as partners in student development. Parents are encouraged to pray for teachers, communicate appreciation, address concerns respectfully, encourage cooperation, and support classroom expectations.

Families choosing to withdraw should follow established procedures, which may require written notification, return of school property, completion of financial obligations, exit procedures, and transfer documentation. Campus-specific requirements may apply.

Continued Enrollment

Continued enrollment requires an ongoing partnership between the family and Expression Prep Schools. Enrollment may be reviewed when the partnership breaks down, school policies are repeatedly disregarded, conduct conflicts with the school's mission, financial obligations are not maintained, or the school determines it cannot appropriately serve the student's needs. All decisions will be made with prayer, wisdom, and consideration of the entire school community.

Parent Covenant

As an Expression Prep parent, I commit to support the mission, pray for the school, partner with teachers, encourage my child, communicate biblically, protect unity, and honor Christ. Together, we believe God will use this partnership to prepare students for His purpose.

"Two are better than one because they have a good reward for their labor."
– Ecclesiastes 4:9

Section XII: Student and Parent Covenant / Handbook Acknowledgment

"But let your 'Yes' be yes and your 'No' be no."
– Matthew 5:37

Purpose of This Covenant

Expression Prep Schools believes that a successful Christian education is built upon partnership, trust, communication, and a shared commitment between the student, family, and school. This acknowledgment represents more than agreement with school policies. It reflects a commitment to walk together in unity as we pursue academic excellence, biblical truth, Christian character, and the God-given purpose within every student.

"Can two walk together, unless they are agreed?"
– Amos 3:3

Relationship to the Student Covenant and Parent Covenant

This Section affirms your family's acknowledgment of this Handbook as a whole. Expression Prep Schools also asks each family to sign a separate Student Covenant and Parent Covenant at the start of each school year, renewed annually. Those Covenants are shorter, relational documents that restate the heart of this partnership; they do not replace or modify this Handbook, and this Handbook remains the controlling document for School policy. Where this Section and the annual Covenants differ only in tone or brevity, this Handbook governs.

Handbook Acknowledgment

By signing below, we acknowledge that we have received, reviewed, understand, and agree to support the policies, procedures, expectations, and biblical foundation outlined in the Expression Prep Schools Student and Family Handbook, including Sections I through XI above. We understand that campus-specific expectations, state requirements, and program-specific policies may also be provided through applicable appendices, listed in the Appendix Index at the front of this Handbook.

Student Commitment

As an Expression Prep Schools student, I understand that I represent Christ, my family, and my school. My specific commitments as a student are set out in the Student Covenant I sign at the start of each school year, and I agree to uphold them.

Parent / Guardian Commitment

As a parent or guardian, I understand that God has entrusted me with the primary responsibility of raising and guiding my child. My specific commitments as a partner with Expression Prep Schools are set out in the Parent Covenant I sign at the start of each school year, and I agree to uphold them.

Statement of Faith and Christian Mission Acknowledgment

We understand that Expression Prep Schools is a Christian educational organization founded upon biblical principles. We acknowledge that Scripture is integrated throughout the educational experience, that biblical worldview influences instruction, leadership, discipline, and decision-making, that students participate in Christian education activities including biblical instruction, prayer, chapel, and discipleship opportunities, and that the school operates according to its sincerely held Christian beliefs and mission. Enrollment represents a voluntary partnership with this mission.

Policy Updates and Administrative Authority

We understand that Expression Prep Schools reserves the right to interpret handbook policies, modify policies when necessary, make decisions not specifically addressed within the Handbook, and establish campus or program-specific procedures. All decisions will be made in alignment with the school's mission, biblical foundation, applicable law, and the best interest of the school community.

Governing Law

This Handbook is governed by the law of the state in which the student's campus of enrollment is located, Kentucky for the Louisa campus and West Virginia for the Huntington campus, without regard to conflict of law principles.

Family Covenant

Together, we choose to partner with Expression Prep Schools to Identify the gifts God has placed within every student, Affirm their God-given identity and purpose, Equip them through Christian education and discipleship, and Release them to impact the world for the Kingdom of God.

"Whatever you do, work heartily, as for the Lord and not for men."
– Colossians 3:23

Signatures

Student Name: _____ Date: _____

Student Signature: _____

Parent / Guardian Name: _____

Parent / Guardian Signature: _____ Date: _____

School Representative: _____ Date: _____