EXPRESSION PREPARATORY ACADEMY

INTERNATIONAL STUDENT F-1 / SEVIS COMPLIANCE HANDBOOK

Appendix G to the Student and Family Handbook, International Students and Families, Kentucky and West Virginia Campuses, 2026-2027 School Year

"After this I looked, and behold, a great multitude that no one could number, from every nation, tribe, people, and language, standing before the throne." – Revelation 7:9

1. Purpose and Scope

Expression Preparatory Academy welcomes international students to our community and views every international student as a gift entrusted to our care. This Handbook governs admission, F-1/SEVIS compliance, academic and attendance expectations, housing and local guardian designation, travel and employment restrictions, financial responsibilities, and parent communication specific to international enrollment. It is Appendix G to the Student and Family Handbook. All other provisions of the Student and Family Handbook, including academics, conduct, technology, health and safety, and athletics, apply equally to international students and are not restated here.

2. International Student Enrollment

International students must complete all admission requirements established by Expression Preparatory Academy, which may include an application, academic records, transcripts, passport documentation, English proficiency evaluation when required, financial documentation, housing information, parent or guardian documentation, a student interview, an enrollment agreement, and compliance paperwork. Additional requirements may apply based upon visa status and campus of enrollment.

3. F-1 Student Program and SEVIS Compliance

Expression Preparatory Academy is authorized to enroll eligible international students through approved programs. Students attending under an F-1 visa must maintain compliance with all applicable United States immigration regulations. Participation in the F-1 program is a privilege that requires responsibility, maturity, and accountability.

International students are responsible for maintaining lawful student status, including maintaining full-time enrollment, attending classes regularly, making satisfactory academic progress, following school policies, keeping accurate contact information, following travel procedures, maintaining valid immigration documents, and communicating changes promptly. Failure to maintain compliance may affect immigration status.

4. Academic Expectations and English Language Development

International students are held to the same academic expectations as all Expression Prep students, and are expected to attend classes prepared, complete assignments, participate respectfully, communicate with teachers, seek assistance when needed, and maintain academic integrity. Support may be available to assist with cultural adjustment, English development, and academic success.

Students are encouraged to practice English daily, participate in conversations, ask questions, accept feedback, engage with classmates, and develop confidence. Language growth requires patience, effort, and consistency.

5. Attendance Requirements and Cultural Adjustment

Attendance is especially important for international students. Excessive absences may impact academic progress, athletic eligibility, graduation timeline, SEVIS compliance, and continued enrollment.

International students are subject to the same excused and unexcused absence schedule set out in Section IV of the Student and Family Handbook.

Moving to another country requires courage. Expression Preparatory Academy seeks to support international students as they adjust to new cultures, languages, educational expectations, communities, and routines, and encourages students to embrace growth, build friendships, and participate fully in school life.

6. Housing and Residential Expectations

International students participating in school-approved housing programs must follow all residential expectations set out in Appendix H, the Residential Life Handbook. Residential life is designed to provide safety, accountability, community, personal growth, life skills, and responsibility.

7. Guardianship and Local Guardian Designation

International families entrust Expression Preparatory Academy with significant responsibility. Where a student's parents reside outside the United States, the family must designate, in writing, a local guardian residing in the United States, authorized to receive communications and give day-to-day consent on the family's behalf. A local guardian's authority is limited to day-to-day matters and does not diminish or replace the parents' ultimate authority over their child, nor does it modify any separate Host Family Agreement governing the student's living arrangement.

Students living away from home are expected to demonstrate maturity by following school expectations, respecting housing rules, communicating honestly with residential staff and family, managing their own schedules, taking care of their personal belongings, and making wise decisions consistent with the character described throughout the Student and Family Handbook.

8. Travel Requirements and Employment Restrictions

International students must follow required procedures before traveling, and may be required to obtain approval for international travel, break travel, family visits, or visa-related travel. Students are responsible for ensuring immigration documents remain valid.

International students must comply with all employment regulations associated with their visa status. Unauthorized employment may result in serious immigration consequences. Students should speak with the appropriate school official before considering any employment opportunity.

9. Financial Responsibilities

Families are responsible for meeting all financial obligations according to enrollment agreements, which may include tuition, housing fees, meal plans, program fees, athletic fees, transportation costs, and other agreed expenses. Failure to maintain financial obligations may impact continued enrollment and program participation.

10. Student Conduct and Support

International students are representatives of their families, their home nations, Expression Preparatory Academy, and the Christian community, and must follow all Student and Family Handbook expectations regarding behavior, academics, attendance, technology, athletics, housing, and community conduct.

Support may include academic advising, college preparation, teacher support, cultural transition assistance, spiritual encouragement, athletic guidance, and residential support. Students are encouraged to communicate needs early.

11. Parent Communication and International Student Privilege

Because students may live thousands of miles from home, communication is essential. The School may communicate regarding academic progress, attendance, behavior, health concerns, housing, and important updates. Families should maintain current contact information at all times.

Enrollment as an international student at Expression Preparatory Academy is a privilege. Students who repeatedly violate school policies, immigration requirements, housing expectations, academic expectations, or behavioral standards may be subject to review of continued enrollment.

12. Relationship to Other Governing Documents

This Handbook is Appendix G to, and does not modify, the Student and Family Handbook, the applicable Enrollment Agreement and Tuition Contract, or any Host Family Agreement governing a student's living arrangement. Where any conflict arises between this Handbook and those documents, the Student and Family Handbook and the applicable Enrollment Agreement control on matters of general School policy, and any Host Family Agreement controls on matters of residency and daily care.

A Global Calling

Expression Preparatory Academy believes God raises leaders from every nation. Our prayer is that international students leave our school prepared not only for universities and careers, but prepared to influence the world with wisdom, excellence, compassion, and purpose.

“Go therefore and make disciples of all nations.”

Acknowledgment and Signature

By signing below, we acknowledge that we have read this International Student F-1 / SEVIS Compliance Handbook, that we understand our responsibilities under it, and that we agree to be bound by its terms as a condition of the student's enrollment as an international student.

Parent or Guardian Signature: _____ Date: _____

Local Guardian Signature (if applicable): _____ Date: _____

Printed Name(s): _____

Student Name: _____ Grade: _____
Campus: _____